

International Business (IB) — Study Guidelines

★ Application for a Credit Transfer

- If you finished university before: submit recognition of your credit from previous studies by the application deadline.
- Application periods: 1–31 October and 15 March–15 April.
- The Examination Board makes the final admission decision.



Scan for Application Form

🕒 Exam Rules

- By the end of Semester 2, you must attempt at least once:
 - Introduction to Management
 - Intercultural Communication

Otherwise, it will count as your first failed **attempt**.

- All exams from Semesters 1–2 must be attempted by **Semester 3** at the latest. Otherwise, it will count as your first failed **attempt**.
- To enter Study **Section 2** (Semesters 6–7), you must have:
 - Passed the modules from Semesters 1–3
 - Earned at least 120 ECTS out of 150 from Semesters 1–5
- **Specific prerequisite to note early:** The exam **Finance & Investment** can only be taken **after passing the PC-Internship(Training)**.



Scan for Study and Examination Rules

📘 Module Information

- All details are in the Module Handbook.
- Learning goals & exam types
- Teaching & exam language (EN/DE)
- Prerequisites
- How modules fit into your study path



Scan for Module Info

📅 Practical Semester

- Scheduled for Semester 6 (18 weeks).
- Cannot be in your home country and cannot be postponed to the last semester.
- Requirements:
 - German A2 level
 - Completed modules of Semesters 1–5
 - At least 120/150 ECTS from Section 1
- Deadlines for Submitting Internship Contracts
 - Winter-semester internship: submit by July 20 (latest).
 - Summer-semester internship: submit by January 15 (latest).
- Completion includes:
 - Company certificate
 - Practice project
 - Colloquium



Scan for Experimental Hours

🔥 Bachelor's Thesis

- Written in English, normally after the practical semester.
- Duration: 5 months (+2 months extension possible with valid reason).
- To register a thesis topic, you must first complete 30 experimental hours as a participant in approved studies.
- ⚠️ Start early to collect these hours and obtain the certificate as proof, keep all individual records safely (ideally in a digital folder), and present them to the first corrector when registering your thesis.

