

## Information Sheet

### Internship Semester - Information for Internship Firms

**International Technology Management (TM)** is a seven semester, Bachelor Programme offered at the Technical University of Applied Sciences Amberg-Weiden (OTH) in Weiden, Germany. Students are required in the course of their studies to complete a minimum **20-week practical internship**, preferably abroad. Students receive 25 CPs for the full semester. This internship normally occurs in the fifth semester of the programme and students are routinely put into responsible positions appropriate for interns in a variety of departments.

By the time students begin their internship, they have usually had course work in the following areas (not an exhaustive list):

- Economic Geography and Macroeconomics
- Statistics
- Materials Science
- General Business Studies
- Information Systems and Databanks
- IT Tools and Algorithms
- Financing and Investment Policies
- Marketing
- Production Technologies
- Engineering Design
- Accounting
- German and International Law

Additionally, students have also had **four** semesters in two foreign languages:

- English – English is the first foreign language and is compulsory for all students of this programme (five semesters in total are required)
- Chinese, Czech, Russian or Spanish (Students choose one of the languages. Six full semesters are required for the second foreign language)

Due to the sheer variety of courses required in this BA programme, firms may place students in one of many areas - which from an operational standpoint, this offers the firm much flexibility in scheduling and placement. Students may spend, for example, 20 weeks in one department doing one set job or series of projects or may rotate to work in a combination of departments. Students in the past have worked in human resource management, procurement, sales, strategic planning, production, accounting, marketing, accounting, controlling, R & D, to name a few. **Important is that the student gain responsible experience in a real work environment.**

Students commonly receive a monthly wage ranging from 600-850 euro.

Students are also required to complete an internship report afterwards which is signed by the firm's department head or a human resource supervisor. A one-page certificate (this form is available on our website or provided by the intern) is to be completed by the intern's supervisor and lists the dates of the internship and certifies successful completion. This is turned into to the Student Affairs office as proof of successful completion by the student.